

**Brookfield Farms Homeowner's Association**  
Architectural Control Committee (ACC) Application Form

**Requests to the ACC must be submitted before construction  
and/or alteration is made to your home/lot.**

Owner Name: \_\_\_\_\_ Phone no. \_\_\_\_\_

Lot Address: \_\_\_\_\_ Lot no. \_\_\_\_\_  
If your mailing address is different, please include on form

Contractor/Builder Name: \_\_\_\_\_ Phone no. \_\_\_\_\_  
If applicable

Contractor/Builder Address: \_\_\_\_\_

**Please submit the following information with your request:**

1. A brief description of your request.
2. A Site Plan (if adding a structure) or a Bird's-eye-view sketch (if building a fence, adding a shed, or making changes to the landscaping) indicating where the changes will be in relation to the house and property lines.
3. A complete list of materials that will be used for this project.

**Other specific requirements:**

1. All alterations to the lot will comply with the Covenants, Conditions, and Restrictions (CC&R's) for the Brookfield Farms Homeowner's Association. Please review your copy of the CC&R's before making any changes.
2. Some lot improvements may require a **Pierce County Building Permit**. Building permits are **solely your responsibility** as the owner of your property.
3. The construction site shall be kept in a clean, workmanlike order and shall not disturb adjacent lots.

**The undersigned owner/contractor completely understands the above requirements, CC&R's and its terms for construction within the Brookfield Farms Homeowner's Association and takes full responsibility for compliance with the same.**

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
This request will not be reviewed by the ACC without a signature

Contractor/Builder: \_\_\_\_\_ Date: \_\_\_\_\_  
If applicable

**REVIEWED BY THE ACC:** ☐ APPROVED ☐ DENIED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REVIEWED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Mail form to:  
Brookfield Farms ACC  
c/o JCHiggins & Associates  
PO Box 731029  
Puyallup, WA 98373